

Matteson Area Public Library District
Budget & Appropriation Hearing Minutes
Tuesday, September 17, 2024 at 6:45 PM
Room A

1. **Call to Order:** Beverly Coleman called the meeting to order at 6:49 pm.

2. **Ordinance No. 2024-3**
Beverly Coleman, Read the Ordinance and stated the following: In Illinois, a budget and appropriation ordinance is a yearly ordinance that all Municipalities must adopt within the first quarter of the fiscal year. The ordinance must include an estimate of the cash on hand at the start of the fiscal year.
 - An estimate of the cash on hand at the start of the fiscal year (\$5,006,619.65)
 - An estimate of the expenditures for the fiscal year (\$3,322,500.00)
 - A statement of the of the estimated cash on hand at the end of the fiscal year (\$2,258,876.00)

3. **Public Comments on the Budget & Appropriation Ordinance**
No public was in attendance. Handouts were available for review and inspection. Notice was posted in the Daily Southtown newspaper on August 16, 2024.

4. **Trustee/Staff Comments on the Budget & Appropriation Ordinance**
Beverly Coleman asked for questions?

(Q) Tem Babayode asked, is the reserve fund included in the cash on hand amount?
(A) Nikeda Webb stated that's what we have in all accounts.

Beverly Coleman stated, the ordinance also specifies the amount appropriated For each purpose and the purpose for which the appropriations are made.

Howard Hunigan stated, that the budget itself is a financial plan that outlines expected revenues and expenditures, where the appropriation is actually the legal authorization granted by the legislative body to allow us to allocate funds. So this is for clarity of the difference between budget and appropriations.

Roll Call
Present: Howard Hunigan, Donna Brumfield, Temitope Babayode, Beverly Coleman, Donna Brumfield, Angela Williams - Brummel, Jonathan Currin,

Staff Present: Director Nikeda Webb, Assistant Director Thomas Webb and Administrative Assistant Robin Covington **Absent:** Trustee Andrea Williams

5. **Adjournment:** Motion by Beverly Coleman to adjourn the meeting at 6:55 pm.

