



Agenda

Board of Trustees Regular Meeting
Tuesday, November 14, 2023 at 7:00 PM
Room A
801 S. School Avenue
Matteson, Illinois, 60443

THIS MEETING IS OPEN TO THE PUBLIC

If you anticipate needing any type of accommodations or have questions about the physical access provided, please call (708) 748-4431 in advance of your participation or visit.

Items that are not listed on the agenda are for discussion only.

1. **Call to Order**
Our Mission: The library enables discovery, engages imagination, inspires innovation, and connects with our community.
Theme: Visioning as a Board the Library of the Future
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Opportunity for Public Comment**
5. **Consent Agenda: ROLL CALL VOTE REQUIRED**
All items on the Consent Agenda are considered routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered before the Active Agenda segment begins.
 - 5.1 Approval of the Agenda for November 14, 2023
 - 5.2 Approval of Minutes for the Regular Board Meeting October 17, 2023
 - 5.3 Approval of the Minutes for the Building & Grounds Meeting Oct 10, 2023
 - 5.4 Approval of the Finance Committee Meeting Oct. 30th, 2023
6. **Items removed from the Consent Agenda**
7. **Consideration of Financial Reports and related Financial Concerns**
 - 7.1 Motion to approve October disbursements of **\$48,551.69** for operating invoices, and **\$135,343.12** for payroll related expenses, for a total disbursement of **\$183,894.81**.
 - 7.2 Other
8. **Director and Assistant Director's Report**
 - 8.1 Strategic Plan Meeting Dates
 - 8.2 Building-Closed Dates
 - 8.3 Staff Updates
 - 8.4 Programs-Dec. 9 (Winter Welcome)
 - 8.5 iLEAD (Illinois.Leadership.Education.Access.Development-Trustee Training)
 - 8.6 Other

9. President's Report

- 9.1 Student Trustee Representatives will start January 16, 2024
- 9.2 Library Investment Policy and Board Investment Statement Update
- 9.3 Board Policy Manual 6.9 Investment Policy Statement-By-Laws
Article VI:Committees -Finance and Insurance committee is responsible monitoring the District's Investments
- 9.4 Additional lot owned by the library/Value
- 9.5 Election/Appointment of current Library Trustees
- 9.6 Holiday Party in January ??????
- 9.7 Other

10. Open Items

11. New Business

- 11.1 Motion to approve Tax Levy Ordinance 2023-4

12. Closed Session

Motion to enter into Closed Session under Section 2(c)(1) of the Open Meeting Act for "the performance of a specific employee" as mandated by Section 2.06 of the Open Meeting Act.

13. Committee Updates/Upcoming meetings

Plan for combined committee meetings-Finance/Insurance & Building/Grounds

14. Correspondence

Notice of Ordinance Annexing Certain Territory/Richton Park Area Library District

15. Next Month Meeting (Possible Agenda Items)

- 15.1 Customer Service Presentation
- 15.2 Auditor Report-January
- 15.3 Student Trustee Reception-January 16, 2024 at 6:30 PM
- 15.4 Reminder that the Board of Trustees Regular meeting for **December** will be on the second Tuesday of the month.
- 15.5 Any other suggested items

16. Adjournment

CHECK SIGNING SCHEDULE

Nov. 21	Temitope Babayode	Donna Brumfield	Jonathan Currin
Dec. 5	Howard Hunigan	Andrea Williams	Beverly Coleman

Trustees who will be out of town during the next month should notify the library's Administrative Office and provide their contact information.