



THIS MEETING IS OPEN TO THE PUBLIC

If you anticipate needing any type of accommodations or have questions about the physical access provided, please call (708) 748-4431 in advance of your participation or visit.

Items that are not listed on the agenda are for discussion only.

1. Call to Order

***Our Mission:** The library is an important community partner that disseminates knowledge for the benefit of society and provides **quality programs** and **services for all ages** thus bringing people together, fostering creativity, and encouraging lifelong learning.*

***Our Vision:** We strive to be a library that is integral to the lives of all residents, by providing an inviting center which offers a diverse spectrum of innovative services, materials, and programming to **enrich, transform, and empower** our community.*

2. Roll Call

3. Pledge of Allegiance

4. Opportunity for Public Comment

5. Consent Agenda: ROLL CALL VOTE REQUIRED

All items on the Consent Agenda are considered routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered before the Active Agenda segment begins.

5.1 Approval of the Agenda for October 15, 2024

5.2 Approval of Minutes for the Budget & Appropriation Hearing, Sept. 17, 2024

5.3 Approval of Minutes for the regular Board Meeting, Sept. 17, 2024

6. Items removed from the Consent Agenda

7. Youth Services Presentation (Susan Fulcher, YS Manager)

8. Consideration of Financial Reports and related Financial Concerns

8.1 Motion to approve September disbursements of **\$76,569.34** for operating invoices, and **\$144,783.38** for payroll related expenses, for a total disbursement of **\$221,352.72**

8.2 Other

8.3 Current Building Renovation Costs-StudioGC (\$12,714)

9. Introduce Tax Levy Request

10. Review of Board Policy Manual-Chapter 7: Public Communication & Chapter 8: Personnel (Jonathan Currin)

11. Director and Assistant Director's Report

- 11.1 Building & Technology
- 11.2 Continuing Education & Meetings (*ALA Core/Minneapolis: \$1366*)
- 11.3 Staff Resignations & Updates
- 11.4 Library Programs, Events, Outreach
- 11.5 Strategic Plan
- 11.6 Trustee Notes-Workshops

12. President's Report

- 12.1 Next Special Board Meeting-Nov. 5 at 6:30 pm.
- 12.2 Next Regular Board Meeting-Nov. 12 at 7:00 p.m.
- 12.3 Finance Meeting-Updates from Oct. 9 Meeting (*Tax Levy*)
- 12.4 Holiday Party
- 12.5 Updated Construction Cost Estimate contract for Studio GC (*\$840,000*)

13. New Business

- 13.1 Motion to approve to Introduce and Table Tax Levy Ordinance No. 2024-4 for the fiscal year beginning July 2025 and ending June 2026.
- 13.2 Motion to approve a 6-month contract with Outsource IT Solutions Group to manage the IT needs of the Matteson Area Public Library District in the amount of \$42,000.
- 13.3 Motion to approve the purchase, installation of a new server in the amount of \$26,4000 (Ingram Micro/Outsource)
- 13.4 Motion to approve the **new** budget amount not-to -exceed \$2,000,000 for building renovations. (Special Reserves Fund). We will not increase our tax levy, borrow funds, or seek a referendum to fund the project. This project's budget has been a result of library saving funds for past several years.

14. Correspondence

15. Next Month Meeting November 12 (Possible Agenda Items)

- Auditor's Report
- Review of Chapter 9–Board Policy Manual (*Angela Williams-Brummel /Nov.*)
- Vote to approve Tax Levy Request
- Closed Session Evaluation of the Director (2024-2025 Fiscal Year)

16. Adjournment

CHECK SIGNING SCHEDULE

Oct. 1	Angela Brummel	Beverly Coleman	Jonathan Currin
Oct. 15	Howard Hunigan	Andrea Williams	Temitope Babayode

Trustees who will be out of town during the next month should notify the Administrative Office.