



Agenda

Board of Trustees Regular Meeting
Tuesday, March 19, 2024 at 7:00 PM
Room A
801 S. School Avenue
Matteson, Illinois 60443

THIS MEETING IS OPEN TO THE PUBLIC

If you anticipate needing any type of accommodations or have questions about the physical access provided, please call (708) 748-4431 in advance of your participation or visit.

Items that are not listed on the agenda are for discussion only.

1. **Call to Order**
***Our Mission:** The library **enables** discovery, **engages** imagination, **inspires** innovation, and **connects** with our community.
Theme: Visioning as a Board the Library of the Future*
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Opportunity for Public Comment**
5. **Consent Agenda: ROLL CALL VOTE REQUIRED**
All items on the Consent Agenda are considered routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered before the Active Agenda segment begins.
 - 5.1 Approval of the Agenda for March 19, 2024
 - 5.2 Approval of Minutes for the Finance Committee Meeting, March 5, 2024
 - 5.3 Approval of Minutes for the Building & Grounds Committee Meeting, March 12, 2024
 - 5.4 Approval of Minutes for the Regular Board Meeting, February 20, 2024
6. **Items removed from the Consent Agenda**
7. **Consideration of Financial Reports and related Financial Concerns**
 - 7.1 Motion to approve February disbursements of **\$69,680.42** for operating invoices, and **\$210,613.51** for payroll related expenses, for a total disbursement of **\$280,293.93**.
 - 7.2 Other
8. **Working Budget Review-Beverly Coleman/Update of Banking transfer from Chase to First American Bank**
9. **Director and Assistant Director's Report**
 - 9.1 Building & Technology
 - 9.2 Continuing Education & Meetings
 - 9.3 News & Marketing
 - 9.4 Outreach

- 9.5 Staff, Programs & Services
- 9.6 Trustee Notes
- 9.7 National Library Week: April 7-April 13
- 9.8 Other

10. President's Report

- 9.1 Board Retreat Follow-Up-Mission & Vision
- 9.2 Board Policy Review Assignments
- 9.3 American Library Association Conference-Arrangements
- 9.4 Upcoming Election (4 seats) -April 2025
- 9.5 Filing Statement of Economic Interest (SEI) by May 1, 2024
- 9.6 Laconi Trustee Banquet May 3, 2024: Oak Park, IL.
- 9.7 Other

11. Open Items

12. New Business

- 12.1 Motion to approve the new Mission and Vision Statement for the Matteson Area Public Library District

Mission Statement

The library is an important community partner that disseminates knowledge for the benefit of society and provides **quality programs** and services for **all ages** that bring people together, foster creativity, and encourage lifelong learning.

Our Vision

We strive to be a library that is integral to the lives of all residents, by providing an inviting center which offers a diverse spectrum of innovative services, materials and programming that will **enrich, transform, and empower** our community.

13. Committee Updates/Upcoming meetings

- 13.1 Special Board Meetings-Second Tuesday of each month

14. Correspondence

15. Next Month Meeting (Possible Agenda Items)

16. Adjournment

CHECK SIGNING SCHEDULE

April 2	Beverly Coleman	Howard Hunigan	Andrea Williams
April 16	Temitope Babayode	Donna Brumfield	Jonathan Currin

Trustees who will be out of town during the next month should notify the Library's Administrative Office.