

**Matteson Area Public Library District
Board of Trustees Regular Meeting
July 11, 2023**

Items that are not listed on the agenda are for discussion only.

- A. Call to Order**
***Our Mission:** The library **enables** discovery, **engages** imagination, **inspires** innovation, and **connects** with our community.
Theme: Visioning as a Board the Library of the Future*
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Opportunity for Public Comment**
- E. Consent Agenda: ROLL CALL VOTE REQUIRED**
All items on the Consent Agenda are considered routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered before the Active Agenda segment begins.
 - 1. Approval of the Agenda for July 11, 2023
 - 2. Approval of Minutes for the Regular Board Meeting of June 13, 2023
- F. Items removed from the Consent Agenda**
- G. Consideration of Financial Reports and related Financial Concerns**
 - 1. Motion to approve June disbursements of **\$36,759.66** for operating invoices, and **\$149,120.51** for payroll related expenses, for a total disbursement of **\$185,880.17**.
 - 2. Other
- H. Director and Assistant Director's Report**
 - 1. In-Service
 - 2. Outreach
 - 3. Strategic Plan-Community Organizations
 - 4. License Plate Renewal
 - 5. Computer Services Presentation
- I. President's Report**
 - 1. Appointment of Standing Committees (Article VI By-Laws: Committees Section 2) **Hand-out**
 - 2. Illinois new anti-book ban legislation-**Hand out**
 - 3. Illinois State Treasurer invitation to an appreciation Picnic 8-19-23 at the Illinois State Fair 12-2 p.m. **Hand-out**
 - 4. Board Member to be involved in monthly meetings with the Director to establish the Regular Monthly Board Meeting Agenda (Tuesday before Board Meeting)

5. By-Laws Article III Section 4 Vacancies and Board Policy Manual 9.7 Recognition of Board Members-unable to serve (Election of officers)
6. The secretary's records shall be audited by 2 other trustees appointed by the president. The audit shall be conducted each fiscal year. 75 ILCS 16/30-65
7. Finance committee to audit Treasurer's Reports
8. Board Policy 3.4 Calendar of Events for Fiscal Year
9. Decennial Committee on Local Government Efficiency -Trustee Currin and Director Webb will complete the report for final approval of the full board.
10. Standing Committees updates

J. Open Items

K. New Business

1. A resolution to declare a library trustee vacancy due to the death of trustee Harold Gillis
2. Motion to amend the Matteson Area Public Library District Trustees By-Laws Article V: Section 2. Nominations
At its first meeting in each month of May, the Board shall hold an annual election of officers from among its members. Officers shall serve a term lasting until the first Board meeting in the month of May of the following year. In the ***event of the death, resignation, or removal of an officer prior to the expiration of his or her term, the Board President will nominate a replacement at a regular or special meeting to be voted on at the next regular meeting. Additional nominations may be made from the floor at either the meeting when the nomination is announced or at the meeting when the vote is taken. The elected trustee shall serve until the next regular election.***
3. Motion to approve Ordinance 2023-1, setting the monthly meeting dates for the Board of Trustees for FY 2023-2024
4. Motion to approve Ordinance 2023-2, for Building and Maintenance Levy for FY 2023-2024
5. Motion to approve Resolution 2023-1, setting dates for Holiday Closings for FY 2023-2024
6. Motion to approve Resolution 2023-2, Authorizing an Emergency Cash Fund to operate like a working cash fund for FY 2023-2024
7. Motion to approve Resolution 2023-3, Authorization for Check Signing for FY 2023-2024
8. Motion to approve Resolution 2023-4, the Special Reserve Fund Plan for FY 2023-2024
9. Motion to approve Resolution 2023-5, Requesting the Assessing of Impact Fees by the Village of Matteson on new development on the library's behalf for FY 2023-2024
10. Motion to approve Resolution 2023-6 Authorizing Public Library Non-Resident Cards for FY 2023-2024

11. Motion to approve Resolution 2023-7 Resolution Authorizing Intervention in Proceedings Before the State of Illinois Property Tax Appeal Board for FY 2023-2024
12. Motion to approve an AdHoc Committee to audit the Secretary's Minutes-Ordinance 2023-4
13. Motion to retain Klein, Thorpe, and Jenkins as legal counsel for liability issues; HR Source for HR Issues; Alliant Employee Benefits for the library staff benefit agency, and Cook and Kocher for Liability Insurance.
14. Motion to approve Trustee Currin as the Chair of the Decennial Committee on Local Government Efficiency (Trustee Currin volunteered to chair the committee at the July 12, 2022 meeting).
15. Motion to Introduce and Table the Budget and Appropriation Ordinance 2023-3
16. Motion to appoint Trustee _____ and Trustee _____ to audit the Matteson Area District Library Secretary's minutes for 2022-2023
17. Other

L. Correspondence

M. Next Month Meeting (Possible Agenda Items)

- Budget and Appropriation Hearing
- Any other suggested items

N. Adjournment

Note: Individuals having questions regarding accessibility of the meeting or facilities are requested to contact the Library Administrative offices promptly at (708) 748-4431 to allow the Library to make reasonable accommodations.

CHECK SIGNING SCHEDULE

July 11	Temitope Babayode	Donna Brumfield	Jonathan Currin
July 25	Howard Hunigan	Andrea Williams	Beverly Coleman

Trustees who will be out of town during the next month should notify the library's Business Office and provide their contact information.