



Agenda

Board of Trustees Regular Meeting
Tuesday, February 20, 2024 at 7:00 PM
Room A
801 S. School Avenue
Matteson, Illinois 60443

THIS MEETING IS OPEN TO THE PUBLIC

If you anticipate needing any type of accommodations or have questions about the physical access provided, please call (708) 748-4431 in advance of your participation or visit.

Items that are not listed on the agenda are for discussion only.

1. **Call to Order**
***Our Mission:** The library **enables** discovery, **engages** imagination, **inspires** innovation, and **connects** with our community.
Theme: Visioning as a Board the Library of the Future*
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Opportunity for Public Comment**
5. **Consent Agenda: ROLL CALL VOTE REQUIRED**
All items on the Consent Agenda are considered routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered before the Active Agenda segment begins.
 - 5.1 Approval of the Agenda for February 20, 2024
 - 5.2 Approval of Minutes for the Finance Committee Meeting, January 9, 2024
 - 5.3 Approval of Minutes for the Regular Board Meeting, January 16, 2023
6. **Items removed from the Consent Agenda**
7. **Consideration of Financial Reports and related Financial Concerns**
 - 7.1 Motion to approve January disbursements of **\$84,637.16** for operating invoices, and **\$127,044.19** for payroll related expenses, for a total disbursement of **\$211,681.35**.
 - 7.2 Other-Black History Program
8. **Review of Strategic Plan 2024-2026**
9. **Director and Assistant Director's Report**
 - 9.1 Building & Technology
 - 9.2 Continuing Education & Meetings
 - 9.3 News & Marketing
 - 9.4 Outreach
 - 9.5 Staff & Programs
 - 9.6 Trustee Notes
 - 9.7 Other: Auditors

10. President's Report

- 10.1 Trustee Retreat March 9, 2024/Finances etc.
- 10.2 Board Policy Review
- 10.3 Finance Committee-update on First American Bank transfer
- 10.4 Mission and Vision Statement
- 10.5 Other

11. Open Items

12. New Business

- 12.1 Approval of the Matteson Area District Library Strategic Plan for 2024-2026
- 12.2 Motion to to approve the AIA Document B101 Standard Form Of Agreement between the Matteson Area Public Library District and Studio GC, Inc for Interior Renovation and to authorize the Board President to execute the Agreement and Rider to the Agreement on behalf of the District

13. Committee Updates/Upcoming meetings

Building & Grounds-February 13, 2024
Finance Committee-Working Budget/Auditor Recommendation

14. Correspondence

15. Next Month Meeting (Possible Agenda Items)

- 15.1 Resolution for Bank Signers for Illinois Funds Account

16. Adjournment

CHECK SIGNING SCHEDULE

Mar. 5	Andrea Williams	Beverly Coleman	Howard Hunigan
Mar. 19	Jonathan Currin	Temitope Babayode	Donna Brumfield

**Trustees who will be out of town during the next month should
notify the Library's Administrative Office.**