

**Matteson Area Public Library District**  
**Board of Trustees Regular Meeting**  
**April 11, 2023**  
**7:00 p.m.**

**Items that are not listed on the agenda are for discussion only.**

- A. **Call to Order**  
*Our Mission: The library enables discovery, engages imagination, inspires innovation, and connects with our community.*  
*Theme: Visioning as a Board the Library of the Future*
- B. **Roll Call**
- C. **Pledge of Allegiance**
- D. **Opportunity for Public Comment**
- E. **Consent Agenda: ROLL CALL VOTE REQUIRED**  
*All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered before the Active Agenda segment begins.*
  - 1. Approval of the Agenda for April 11, 2023
  - 2. Approval of Minutes for the Regular Board Meeting of March. 14, 2022
  - 3. Approval of the Minutes for the Building, Grounds, and Equipment Committee Meeting of March 23, 2023
- F. **Items removed from the Consent Agenda**
- G. **Consideration of Financial Reports and related Financial Concerns**
  - 1. Motion to approve March disbursements of **\$30,265.58** for operating invoices, and **\$198,483.31** for payroll related expenses, for a total disbursement of **\$228,748.89.**
  - 2. Other
- H. **Board Policy 7.5 Annual Report (Board Highlights)**
- I. **Board Policy 4.6 Crisis Management Plan**
- J. **Director and Assistant Director's Report**
  - 1. Staff Trainings and Workshops
  - 2. Strategic Plan-April 14: Deadline for surveys
  - 3. Memorial Day Parade starts at 10 AM
  - 4. ALA-Chicago June 22-27, 2023
  - 5. Trustee Breakfast May 20th-Alsip Library

**K. President's Report**

1. Review of By-Laws **Article VII: Library Director-Article IX (Hand-out)**
2. Update Student Trustees Representatives
3. **Board Policy V:Election of Officers in May**
4. Last day for filing Statement of Economic Interest 4/30/2023
5. LACONI Trustee Banquet/May 19, 2023 **(Hand-out)**
6. Committees Update-Building & Grounds, Finance, Personnel

**L. Open Items**

**M. New Business**

Motion to keep minutes from previous Closed Sessions closed. Illinois State Statute 5 ILCS 120/2.06(d)

Motion to approve a 4% salary increase for all staff and a 5% increase for the Library Director for FY 23-24

Motion to approve as stated in **Board Policy 9.7-Recognition of Retiring Employees**  
Lauretta Benford 16 years-\$1,500.00 (June 23, 2023)  
Marsha Lotz 32 years-\$3,000.00 (May 12, 2023)

**N. Correspondence**

**O. Next Month Meeting (Possible Agenda Items)**

- Computer Services Presentation
- Finish updates **Article VII-Article IX By-Laws** (Formal Approval of By-Laws at the May 2023 meeting)
- Any other suggested items

**P. Adjournment**

**Note: Individuals having questions regarding accessibility of the meeting or facilities are requested to contact the Library Administrative offices promptly at (708) 748-4431 to allow the Library to make reasonable accommodations.**

**CHECK SIGNING SCHEDULE**

April 11	Donna Brumfield	Harold Gillis	Temitope Babayode
April 25	Temitope Babayode	Beverly Coleman	Howard Hunigan

**Trustees who will be out of town during the next month should notify the library's Business Office and provide their contact information.**